



Advanced Mining Site Safety Supervisors Training

This course has been designed by ISH24 based on the theories of the nationally recognised G1, G8, G9 Supervisor Training with added advanced concepts in order to provide mining site safety representatives and supervisors the most comprehensive safety and leadership training experience.

Participants will learn how to implement and improve site risk management systems, conduct safety investigation, and coordinate emergency situations. ISH24 has designed this course in consultation with our mining clients to ensure that the training materials and the assessment methods are relevant to each individual client and mine site.

The objective of this advanced course is to equip the students with high level leadership and communication skills that they can apply towards improving safety and productivity in their respective workplaces.

COURSE OVERVIEW

The **Advanced Mine Site Supervisor Training** program has been developed for participants employed in the mining, construction, and civil industries. Anyone who performs the duties of a mine supervisor, will benefit from the learnings delivered throughout this course.

Training Outcomes:

Upon successful completion of all course assessments, students will attain competency in the following nationally recognised units:

1. **RIIRIS301E** – Apply risk management processes
2. **RIIWHS301E** – Conduct safety and health investigations
3. **RIICOM301E** – Communicate information
4. **BSBMGT401** – Show leadership in the workplace
5. **RIIRIS401E** – Apply site risk management systems
6. **RIIERR405** – Control emergencies and critical situations

Core Concepts:

- Skills and strategies for effective communication and leadership in the mining industry
- Preparation, testing and documentation of site working instructions
- Application of the processes to conduct OHS inspections and to identify, analyse, assess risks, recommend treatment, contribute to implementation of treatments and to monitor risks
- Evaluation and improvement of site risk management systems and implementation of relevant risk management controls
- Application of safety and health investigative processes at the operational level, including the identification, collection and analysis of evidence
- Skills and knowledge for controlling and coordinating emergency response situations

Course Structure:

Assessment Methods: theory assessment and practical scenario-based exercises

Delivery Method: Face to face

Maximum Students: 10

Course Duration: 3-4 Days (Approximately 8-10 hr days)



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COURSE DETAILS

RIIRIS301E - Apply risk management processes

This unit describes the skills and knowledge required to apply risk management processes in the mining, drilling and civil infrastructure industry.

This unit applies to individuals who contribute to applying risk management processes as part of their responsibilities. This could be an employer, line manager, supervisor, safety representative or employee. This unit applies to those who carry out or assist in carrying out risk assessment in the workplace.

Core Elements:

1. Plan and prepare for risk management
2. Identify and assess unacceptable risk
3. Identify and recommend risk controls
4. Contribute to the implementation of risk controls
5. Review risk management documentation

RIIWHS301E - Conduct safety & health investigations

This unit describes the skills and knowledge required to apply risk management processes in the mining, drilling, and civil infrastructure industry.

This unit describes the skills and knowledge required to conduct work related health and safety investigations as a result of an incident and to contribute to a safe workplace. It applies to individuals who participate in work related health and safety investigations as part of their responsibilities.

Core Elements:

1. Determine the objectives and develop investigation plan
2. Gather information
3. Evaluate information
4. Identify courses of action
5. Prepare and present investigation reports



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RIICOM301E - Communicate information

This unit describes the skills and knowledge required to communicate information to complete work activities within the mining, drilling, and civil infrastructure industry. It includes planning and preparing for and conducting communication via several different methods to ensure work activities are understood.

This unit applies to individuals who are working in an operational, supervisory or team leader capacity.

Core Elements:

1. Plan and prepare to communicate information
2. Communicate information to achieve work activity outcomes
3. Develop and perform work activity presentation
4. Participate in resolving conflicts

BSBMGT401 - Show leadership in the workplace

This unit describes the skills and knowledge required to lead teams and individuals by modelling high standards of conduct to reflect the organisation's standards and values.

The unit applies to individuals who are making the transition from being a team member to taking responsibility for the work and performance of others and providing the first level of leadership within the organisation.

Core Elements:

1. Model high standards of management performance and behaviour
2. Enhance organisation's image through the implementation of organisational standards and values
3. Make informed decisions by preparing plans and facilitating the work team's active participation in the decision-making process

RIIRIS401E - Apply site risk management systems

This unit describes the skills and knowledge required to apply and evaluate site risk management system and implement relevant risk management controls in the mining, drilling and civil infrastructure industry.

It applies to individuals who contribute to risk management processes by undertaking a varied range of activities as defined in written procedures, in a structured and familiar work environment.

Core Elements:

1. Plan and prepare risk management system information
2. Apply risk management system information
3. Evaluate application of risk management controls
4. Report on continuous improvement of risk management controls

RIIERR405 - Control emergencies and critical situations

This unit describes the skills and knowledge required to control emergencies and critical situations and coordinate responses in the resources and infrastructure industries.

It applies to those who work in supervisory roles. They are generally responsible for the outcomes of others, contribute to the development of solutions to non-routine problems, and apply management plans in the workplace.

Core Elements:

1. Plan and prepare to control emergencies and critical situations
2. Control critical situations
3. Coordinate response to emergencies



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